



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	RIVER BOURNE COMMUNITY FARM CIC		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	STRAW BALE CLASSROOM - FLOORING		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	THE PROJECT WILL COMPLETE THE STRAW BALE CLASSROOM TO MAKE IT FULLY FUNCTIONAL. THE AIM OF THE STRAW BALE CLASSROOM IS TO PROVIDE AN EDUCATIONAL FACILITY FOR USE BY LOCAL SECONDARY SCHOOLS, AND WILTSHIRE PRIMARY SCHOOLS AND ALSO AN ATTRACTIVE AND FUNCTIONAL SPACE FOR USE BY THE LOCAL COMMUNITY WITH A BUILD USING NATURAL AND SUSTAINABLE PRODUCTS, MATERIALS AND METHODS.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	SOUTHERN WILTSHIRE		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date Nov 2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	RIVER BOURNE COMMUNITY FARM
When will your project take place?	FEBRUARY/MARCH 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	FOLLOWING CONSULTATION WITH LOCAL SCHOOLS AND EDUCATIONAL PROVIDERS A NEED FOR RESOURCES/VENUES WITHIN THE COMMUNITY, OUTSIDE OF SCHOOL, WAS IDENTIFIED. THE FARM ALSO PROVIDES ACCESS TO IMPORTANT WILDLIFE HABITATS. ON THIS BASIS THE FARM OBTAINED A GRANT FROM NATURAL ENGLAND TO BUILD A STRAW BALE CLASSROOM WHICH WILL ALLOW THE FARM TO RUN EDUCATIONAL/VOCATIONAL COURSES AND ALSO PROVIDE A FACILITY FOR VISITING WILTSHIRE PRIMARY SCHOOLS (50 VISITS IN 2011) AND BENEFIT THE LOCAL COMMUNITY BY MEANS OF EVENING CLASSES AND HIRINGS. THE FARM IS REGISTERED WITH WCC AS A SERVICE PROVIDER FOR LAND BASED BTEC COURSES AND ENRICHMENT COURSES BENEFITTING STUDENTS ACROSS WILTSHIRE MAINLY DISAFFECTED STUDENTS FROM LOCAL SECONDARY SCHOOLS (WESSEX PARTNERSHIP). THE FARM ALSO INTENDS TO UTILISE THIS BUILDING FOR THE RUNNING OF CLUBS AND SOCIETIES EG THE SOUTH WILTSHIRE YOUNG FARMERS CLUB.
How many people will benefit from your project?	LOCAL PARISH/LOCAL CITY AND BEYOND
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	Crime & Community Protection//Economy/Community P2 28, P13 52, P15 64/65/66/69/81
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. FARM RECEIVED 80% FUNDING FROM NATURAL ENGLAND TO CONTRUCT STRAW BALE CLASSROOM (A FLAGSHIP FOR NATURAL ENGLAND). BUILD WAS COMPLETED IN NOV 2011 WITH THE SHORTFALL IN FUNDING COVERED BY VOLUNTEER LABOUR AND DONATIONS. THE FARM WAS UNABLE, HOWEVER, TO COVER THE COSTS OF THE FLOORING SO THE CLASSROOM BUILD REMAINS UNFINISHED. THE FARM HAS CARRIED OUT EXTENSIVE RESEARCH INTO THE BEST MATERIAL FOR FLOORING AND IN TERMS OF A HARD WEARING, ATTRACTIVE AND PRACTICAL SURFACE THE RECOMMENDATION IS FOR OAK FLOORING. THE FARM HAS NEGOTIATED A GOOD PRICE FOR THIS FLOORING USING A LOCAL COMPANY AND LOCALLY SOURCED MATERIALS.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

PROJECT WILL NEED MAINTANANCE ONLY WHICH WILL BE PROVIDED BY STAFF AND VOLUNTEERS

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

RECORDS WILL BE KEPT OF DIFFERENT USES OF BUILDING AND THE NUMBERS USING BUILDING. FEEDBACK WILL BE RECORDED VIA EVALUATION FORMS FOR EVERY VISITING SCHOOL AND COMMUNITY GROUP, COMPLETED THROUGH THE NATURAL ENGLAND ACCESS SCHEME. PROGRESS BY THE BTEC COURSE STUDENTS WILL BE EVALUATED THROUGH A RANGE OF METHODS AND FEEDBACK FROM THEIR SCHOOLS.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£98051	
B - Minus total expenditure:	£132135	
Surplus/deficit for year: (A minus B)	£(34084)	
Free reserves currently held:	£0	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Supply and Fitting of Oak Floor	£4,800	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Donation from local business	C	£2,400
	£			£
	£			£
Total Project Expenditure	£4,800	Total Project Income		£2,400

Total project income B	£2,400
Total project expenditure A	£4,800
Project shortfall A – B	£2,400
Grant sought from Wiltshire Council Area Board	£2,400
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 06/01/2012

Position in organisation: FARM MANAGER

Please return your completed application to the appropriate Area Board Locality Team (see section 3)